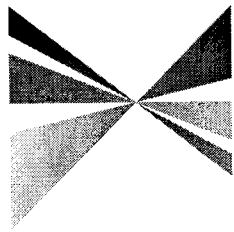


SOUTHERN CALIFORNIA



**ASSOCIATION of
GOVERNMENTS**

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Ventura County: Judy Mikels, Ventura County • Glen Becerra, Simi Valley • Carl Morehouse, San Buenaventura • Toni Young, Port Hueneme

Orange County Transportation Authority: Charles Smith, Orange County

Riverside County Transportation Commission: Robin Lowe, Hemet

Ventura County Transportation Commission: Bill Davis, Simi Valley

MEETING

Of the

ADMINISTRATIVE COMMITTEE

Thursday, March 4, 2004

9:00 a.m. – 10:15 a.m.

SCAG Offices

818 W. 7th Street, 12th Floor

**San Bernardino A and B Conference
Rooms**

Los Angeles, California 90017

(213) 236-1800

Agenda Enclosed

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Deby Salcido at (213)236-1993 or salcido@scag.ca.gov

ADMINISTRATION COMMITTEE

AGENDA

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TIME

MARCH 4, 2004

1.0 CALL TO ORDER

2.0 PUBLIC COMMENT PERIOD -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.

3.0 CONSENT CALENDAR

3.1 Approval Items

- | | | |
|-------|--|----|
| 3.1.1 | <u>Approval of February 5, 2004 Minutes</u> Attachment | 76 |
| 3.1.2 | <u>Approval of Contracts</u> RC Attachment | 10 |
| | • Cerrell Associates | 11 |
| | • System Metrics Group, Inc. | 13 |
| 3.1.3 | <u>Approve FAA Grant Authorization for \$925,550</u> <u>(\$833,000 Federal Dollars)</u> RC Attachment | 15 |
| 3.1.4 | <u>Approve Proposed State Legislative Briefing</u> <u>in Sacramento</u> RC Attachment | 20 |
| 3.1.5 | <u>Approve Proposed Date, Location & Budget for</u> <u>SCAG's 2004 General Assembly</u> RC Attachment | 21 |
| 3.1.6 | <u>Approve Resolution #04-450-1 to add</u> <u>Pre-Tax Parking Reimbursement Plan</u> <u>for employee benefits</u> RC Attachment | 22 |
| 3.1.7 | <u>Approve Co-sponsorship of California</u> <u>Congressional Delegation Reception</u> RC Attachment | 24 |

Admin. Comm. Agenda – Salcido
03/04/04 - DOCS #95601



ADMINISTRATION COMMITTEE

AGENDA

MARCH 4, 2004

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Consent Calendar – Cont'd

- 3.1.8 Approve Proposed Cooperative Agreement With the Caltrans Storm Water Program RC Attachment 25

3.2 Receive & File

- 3.2.1 Contracts & PO's between \$5,000-\$25,000 RC Attachment 27

- 3.2.2 Conflict of Interest Listing RC Attachment 28

- 3.2.3 Summary of Key Issues and Actions Taken by the Policy Committees in February RC Attachment 29

- 3.2.4 State & Federal Legislative Matrix RC Attachment 32

4.0 ACTION ITEMS

- 4.1 Administration Committee Report Mayor Richard Dixon, Chair

- 4.1.1 FY 2004-2005 Overall Work Program Attachment 39

Recommended Action: Approve release of the draft Work Program for review & comment.

- 4.1.2 FY 2004-2005 General Fund Budget and Dues Attachment Charlie Wagner Acting Finance Manager 51

Recommended Action: Approve

Admin. Comm. Agenda – Salcido
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ADMINISTRATION COMMITTEE

AGENDA

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MARCH 4, 2004

Action Items – Cont'd

- | | | | |
|-------|---|--|-----------|
| 4.1.3 | <u>Revised FY 03-04 Agency-Wide Budget (including Fringe and Indirect Budgets) pursuant to Budget Amendment #1 Attachment</u> | Charlie Wagner Acting Finance Manager | 60 |
|-------|---|--|-----------|

Recommended Action: Approve

5.0 INFORMATION ITEMS

- | | | | |
|-----|--|-------------------------|-----------|
| 5.1 | <u>Monthly Financial Report Attachment</u> | Bert Becker, CFO | 68 |
|-----|--|-------------------------|-----------|

6.0 FUTURE AGENDA ITEMS

Any committee members or staff desiring to place items on a future agenda may make such request. Comments should be limited to three minutes.

7.0 ANNOUNCEMENTS

8.0 ADJOURNMENT

The next meeting is scheduled for Thursday, April 1, 2004 at the SCAG offices.